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## DISTRICT MEMORANDUM 95 OF 2016

**TO : PRINCIPALS OF PUBLIC, LSEN AND INDEPENDENT SECONDARY SCHOOLS (FOR ATTENTION)**

**ACTION : HOD'S/SUBJECT HEADS OF ALL SUBJECTS GRADE 10-11 TEACHERS FOR ALL SUBJECTS**

**FROM : MRS H E KEKANA  
DIRECTOR: TSHWANE SOUTH DISTRICT**

**DATE : 11 MARCH 2016**

**SUBJECT: GRADE 10 & 11 TERM 2 SCHOOL BASED MODERATION**

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The purpose of the memorandum is to inform you about the planned School Based Assessment (SBA) moderation covering the first term assessments. The moderation will take place from 06 April to 19 April 2016. Please note that Subject Advisors would use different moderation models based on the different subject needs and dynamics. Each HOD/Subject Head should carefully note the moderation model to be used for their respective subjects.

The **first moderation model** involves all the subjects that will be moderated on site (at school), the Deputy Principal in charge of curriculum or equivalent person is requested to make sure that there is a designated space or room that will be used by the Subject Advisors for moderation. A list of all the schools with the subjects to be moderated is attached. Please note that in some subjects the Subject Advisors will do school visits in order to moderate and that will be clearly indicated next to that subject.

The **second moderation model** involves certain subjects whereby the Deputy Principal in charge of curriculum or equivalent person will be required to submit the SBAs for all the subjects enlisted to the specified venue, time and also to collect at the allocated time as per the attached plan. Schools are required to comply with this management plan. The moderation will take place and schools will be called to collect the SBA tasks once the moderation is complete at the central venue.

The **third moderation model** involves certain subjects whereby moderation will take place at the support group level at different venues for the respective

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*Making education a societal priority*

**Office of the District Director: Tshwane South**  
(Mamelodi/Eersterust/Pretoria East/Pretoria South/Atteridgeville/Laudium)  
President Towers building, 265 Pretorius Street, Pretoria, 0002  
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subjects. To facilitate moderation all these subjects are required to make sure that the following documents are made available to the Subject Advisors:

- Term 1 Grades 10 and 11 learners' evidence of SBA
- Teacher file - a cover page with complete details
- Teacher files must include: work schedule or Annual Teaching Plan (ATP) with dates indicating completion of the different content, assessment programmes, tasks, assessment tools, up to date working mark sheets and evidence of HOD moderation of both tasks and learners' scripts.

Find attached copies that clearly indicate the different moderation models, subjects and schools.

Your cooperation to make this moderation process successful will be highly appreciated.

Yours faithfully



**MRS H E KEKANA**  
**DIRECTOR: TSHWANE SOUTH DISTRICT**

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DISTRICT:	TSHWANE SOUTH - D4	GRADE			10	11	12
SUBJECT		TASKS MODERATED:					
NAME OF SCHOOL:		MODERATOR:					
NAME OF EDUCATOR (S):		DATE:					
NAME OF HOD:							
		YES √	NO √	Observation	Recommendation s		
<b>EDUCATOR'S FILE</b>							
1. Are there complete details on the cover of the Educator's file?							
2. Is the formal programme of assessment available?							
3. Have the three phases of moderation (pre-, process and post- moderation) been done? Comment.							
4. Comment on quality of school moderation (HOD)							
5. Instructions of tasks with relevant assessment tools							
6. Is the educator's file well arranged and neatly organised?							
<b>QUALITY OF TASKS/ TESTS</b>							
7. Are the instructions on the tasks clear or unambiguous?							
8. Is there a variety of questions to cater for the different levels of learner's needs?							
<b>RECORD SHEETS</b>							
9. Are marks transferred correctly on the mark sheet from learners' evidence of performance?							
10. Have marks been correctly calculated?							
11. Is there enough evidence for awarding a 0 (zero) to learners for a task? Is there an explanation / evidence of expanded opportunities provided ?							
<b>LEARNERS' TASKS</b>							
12. Explain/ comment whether the tasks have been assessed according to the set criteria or rubric.							
13. Have learners understood and interpreted the task correctly?							

14. Have learners' tasks been fairly, consistently and accurately assessed?			
15. Have the tasks been dated?			
16. Have the marks been totaled correctly?			
17. Have educators given developmental feedback?			
18. Standard of marking: Is the quality of marking acceptable?	lenient	fair	strict

**NAMES OF LEARNERS WHOSE TASKS WERE MODERATED**

Name	Teachers' mark	Internal Moderator's mark	External moderator's mark
1			
2			
3			
4			
5			
6			

**RECOMMENDATIONS**

**General comments by Subject Advisor :**


<b>Teacher :</b>	<b>Date:</b>
<b>Signature:</b>	

<b>HOD:</b>	<b>Date:</b>
<b>Signature:</b>	

<b>Subject Advisor / Moderator:</b>	<b>Date:</b>
<b>Signature:</b>	

Enquiries: Pranay B Devchand  
 Contact no: 012 401 6355/6  
 Fax: 012 401 6318

**TSHWANE SOUTH D4  
 FET UNIT  
 SCHOOL VISIT AND SCHOOL BASED MODERATION PROGRAMME  
 TERM 2 : 14 MARCH 2016 PHASE 1**

WEEK	DATE	SCHOOL	SUBJECT	SUBJECT ADVISOR
9	06 April 2016	Dr W F Nkomo S/S (On site SBA moderation)	Tourism	M Molepo
		Phateng THS Gatang S/S (On site SBA moderation)	Accounting	C Kgatle
		J Mahlangu S/S (On site SBA moderation)	English HL	H Pillay
		Venue to be announced	Arts SBA training	C Delpont
		J Kekana S/S (On site SBA moderation)	Geography	M Bornman
		J Mahlangu S/S (On site SBA moderation)	Life Sciences	R Kruger
		Dr W F Nkomo S/S (On site SBA moderation)	History	M Truter
		Hofmeyr S/S (On site SBA moderation)		
		Vukani Mawethu S/S (School visit)	Life Orientation	S Makweya
		J Mahlangu S/S (School visit)	Business Studies	C Gernard
Rephafogile S/S (School visit)	Economics	M Nkwane		

		Queens Elmar College (On site SBA moderation)	Afrikaans	I Reinecke
		Transvalia School (On site SBA moderation)	Hospitality Studies	A Weideman
		Modiri THS (On site SBA moderation)	Sotho Languages	S Koshane
		Bona Lesedi S/S (School visit)	Mathematical literacy	G Ndaba
		J Mahlangu S/S (School visit)	Nguni Languages	M Msweli
		Bona Lesedi S/S (School visit)	Mathematics	P Simelane
			English FAL	K Seitei
		Bokgoni THS (School visit)	Mathematics	M Bogoshi

WEEK	DATE	SCHOOL	SUBJECT	SUBJECT ADVISOR
9	07 April 2016	PMT Sunni Al Ghazali <b>(On site SBA moderation)</b>	Afrikaans	I Reinecke
		Saulridge S/S Flavius Mareka S/S <b>(On site SBA moderation)</b>	Accounting	C Kgatle
		Rostec <b>(On site SBA moderation)</b>	CAT	M Brits
		H/S F H Odendaal <b>(On site SBA moderation)</b>	Visual Arts	C Delport
		Pretoria Central S/S <b>(On site SBA moderation)</b>	English HL	H Pillay
		D H Peta S/S <b>(On site SBA moderation)</b>	Tourism	M Molepo
		Vlakfontein S/S <b>(On site SBA moderation)</b>	Geography	M Bornman
		Summat <b>(Teacher to President Towers Room 7-55 @14:15)</b>		
		Seshegong S/S <b>(On site SBA moderation)</b>	History	M Truter
		Phelindaba S/S <b>(School visit)</b>	Life Orientation	S Makweya
		Mahube Valley S/S <b>(School visit)</b>	Business Studies	C Gernard
		Vlakfontein S/S <b>(School visit)</b>	Economics	M Nkwane
		Laudium S/S <b>(On site SBA moderation)</b>	Consumer Studies	A Weideman
		Vlakfontein S/S Bophelong	Assessment	P Radibape L Pringle
		Tsako Thabo S/S <b>(School visit)</b>	Mathematical literacy	G Ndaba

		(Modiri THS School visit)	Mathematics	P Simelane
			English FAL	K Seitei
		Mahube Valley S/S (School visit)	Nguni Languages	M Msweli
		Bokgoni THS (School visit)	Physical Science	M Stephen
		Lehlabile S/S (On site SBA moderation)	Life Sciences	R Kruger
		<b>Sandton College (Teacher to President Towers Room 7-15 @14:15)</b>		
		Bokgoni THS (School visit)	Mathematics	M Bogoshi

WEEK	DATE	SCHOOL	SUBJECT	SUBJECT ADVISOR
10	11 April 2016	H/S F H Odendaal (On site SBA moderation)	Afrikaans	I Reinecke
		Pro Arte Alphen Park Raslouw (On site SBA moderation)	Accounting	C Kgatle
		Nellmapius S/S (On site SBA moderation)	English HL	H Pillay
		H/S Die Wilgers (On site SBA moderation)	Visual Arts	C Delpont
		Tsako Thabo S/S Thuto Bohlale S/S (On site SBA moderation)	History	M Truter
		Saulridge S/S (School visit)	Mathematics	M Bogoshi
		Hofmeyr S/S (School visit)	Life Orientation	S Makweya
			Business Studies	C Gernard
			Economics	M Nkwane
		Rephafogile S/S (On site SBA moderation)	Tourism	M Molepo
		Flavius Mareka S/S (On site SBA moderation)	Consumer Studies	A Weideman
		Rosina Sedibane	Assessment	P Radibape
		Himalaya S/S		L Pringle
		Nellmapius S/S (School visit)	Mathematical literacy	G Ndaba
		Hofmeyr S/S (School visit)	Nguni Languages	M Msweli
		Nellmapius S/S (School visit)	Mathematics	P Simelane
			English FAL	K Seitei
		Bona Lesedi S/S (On site SBA moderation)	Geography	M Bornman
		Queens Jintek (Teacher to President Towers Room 7-55)		

		<b>@14:15)</b>		
		Bona Lesedi S/S (On site SBA moderation)	Life Sciences	R Kruger
		Dr W F Nkomo S/S (On site SBA moderation)	Sotho Languages	S Koshane
		Rosina Sedibane (On site SBA moderation)	CAT	M Brits
		Phelindaba S/S (School visit)	Physical Science	M Stephen

WEEK		SCHOOL	SUBJECT	SUBJECT ADVISOR
10	12 April 2016	H/S Silverton <b>(On site SBA moderation)</b>	Afrikaans	I Reinecke
		Star College Tomorrow's People <b>(On site SBA moderation)</b>	Accounting	C Kgatle
		Jintek <b>(On site SBA moderation)</b>	CAT	M Brits
		Prestige College <b>(On site SBA moderation)</b>	Visual Arts Music	C Delport
		Eersterust S/S <b>(On site SBA moderation)</b>	English HL	H Pillay
		D H Peta S/S <b>(On site SBA moderation)</b>	History	M Truter
		Olievenhoutbosch S/S <b>(School visit)</b>	Life Orientation	S Makweya
		Eersterust S/S <b>(School visit)</b>	Business Studies	C Gernard
		Saulridge S/S <b>(School visit)</b>	Economics	M Nkwane
		Vlakfontein S/S <b>(School visit)</b>	Mathematical literacy	G Ndaba
		H/S Voortrekkerhoogte <b>(On site SBA moderation)</b>	Consumer Studies	A Weideman
		Edward Phatudi THS <b>(On site SBA moderation)</b>	Sotho Languages	S Koshane
		Modiri THS <b>(School visit)</b>	Physical Science	M Stephen
		Rephafogile S/S <b>(On site SBA moderation)</b>	Geography	M Bornman

		Sandton (Teacher to President Towers Room 7-55 @14:15)	Geography	M Bornman
		Rephafogile S/S (On site SBA moderation)	Life Sciences	R Kruger
		TITF (Teacher to President Towers Room 7-15 @14:15)		
		Hofmeyr S/S (School visit)	Mathematics	M Bogoshi
		Phelindaba S/S (School visit)		
		Bophelong (On site SBA moderation)	Tourism	M Molepo
		SOMAFCO (School visit)	Mathematics	P Simelane
			Nguni Languages	M Msweli
			English FAL	K Seitei

WEEK	DATE	SCHOOL	SUBJECT	SUBJECT ADVISOR
10	13 April 2016	Prosperitus S/S (On site SBA moderation)	Afrikaans	I Reinecke
		Dr W F Nkomo S/S (On site SBA moderation)	Accounting	C Kgatle
		The Way Christian School (On site SBA moderation)	Visual Arts	C Delpont
		Tomorrow's' People (On site SBA moderation)	English HL	H Pillay
		Vukani Mawethu S/S Vlakfontein S/S (On site SBA moderation)	History	M Truter
		Mamelodi S/S (School visit)	Life Orientation	S Makweya
			Business Studies	C Gernard
		Flavius Mareka S/S (On site SBA moderation)	Geography	M Bornman
		Science Academy Watersrand (Teacher to President Towers Room 7-55 @14:15)		
		Flavius Mareka S/S (On site SBA moderation)	Life Sciences	R Kruger
		Pretoria Hospital School (At school @ 14:00)		
		Phateng THS (School visit)	Economics	M Nkwane
		Sonitus School (On site SBA moderation)	Hospitality Studies	A Weideman
Rephafogile S/S (School visit)	Mathematical literacy	G Ndaba		
Bokgoni THS	Physical Science	M Stephen		

		<b>(School visit)</b>	Mathematics	M Bogoshi
		Lompec <b>(On site SBA moderation)</b>	Tourism	M Molepo
		<b>(Mamelodi S/S School visit)</b>	Nguni Languages	M Msweli
		Tsako Thabo S/S <b>(School visit)</b>	Mathematics	P Simelane
			English FAL	K Seitei

WEEK	DATE	SCHOOL	SUBJECT	SUBJECT ADVISOR
10	14 April 2016	Eersterust S/S (On site SBA moderation)	Afrikaans	I Reinecke
		Meridian Greenwood (On site SBA moderation)	Accounting	C Kgatle
		Tomorrow's People (On site SBA moderation)	CAT	M Brits
		Hofmeyr S/S Holy Trinity S/S (On site SBA moderation)	Geography	M Bornman
		Hofmeyr S/S (On site SBA moderation)	Life Sciences	R Kruger
		Saulridge S/S (On site SBA moderation)		
		Carpe Diem (On site SBA moderation)	Visual Arts Design	C Delport
		Tsako Thabo S/S (On site SBA moderation)	Tourism	M Molepo
		Nellmapius S/S (On site SBA moderation)	History	M Truter
		Stanza Bopape S/S (School visit)	Life Orientation	S Makweya
		Thuto Bohlale S/S (School visit)	Business Studies	C Gernard
		Steve Tshwete S/S (School visit)	Mathematical literacy	G Ndaba
		Thuto Bohlale S/S (School visit)	Economics	M Nkwane
		Stanza Bopape S/S (On site SBA moderation)	Consumer Studies	A Weideman
		Dr W F Nkomo S/S (School visit)	Physical Science	M Stephen
Dr W F Nkomo S/S	Mathematics	M Bogoshi		

		<b>(School visit)</b>		
		Gatang S/S <b>(School visit)</b>	Mathematics	P Simelane
			English FAL	K Seitei
		Phelindaba S/S <b>(School visit)</b>	Nguni Languages	M Msweli
		Thuto Bohlale S/S <b>(On site SBA moderation)</b>	Sotho Languages	S Koshane

WEEK	DATE	SCHOOL	SUBJECT	SUBJECT ADVISOR
11	18 April 2016	The Glen H/S (On site SBA moderation)	Afrikaans	I Reinecke
		Lehlabile S/S Bophelong (On site SBA moderation)	Accounting	C Kgatle
		Centauri (On site SBA moderation)	CAT	M Brits
		Rosina Sedibane (On site SBA moderation)	English HL	H Pillay
		J Mahlangu S/S (School visit)	Economics	M Nkwane
		Dr W F Nkomo S/S (On site SBA moderation)	Geography	M Bornman
		TITF (Teacher to President Towers Room 7-55 @14:15)		
		Dr W F Nkomo S/S (On site SBA moderation)	Life Sciences	R Kruger
		Greenwood College (Teacher to President Towers Room 7-15 @14:15)		
		The Glen H/S (On site SBA moderation)	Visual Arts	C Delport
		Himalaya S/S (School visit)	Life Orientation	S Makweya
Bona Lesedi S/S (On site SBA moderation)	Tourism	M Molepo		
Prosperitus S/S (On site SBA moderation)	Consumer Studies	A Weideman		
Rephafogile S/S	Business Studies	C Gernard		

		<b>(School visit)</b>		
		Rephafogile S/S <b>(On site SBA moderation)</b>	Sotho Languages	S Koshane
		Lehlabile S/S <b>(School visit)</b>	Mathematics	P Simelane
		Rephafogile S/S <b>(School visit)</b>	English FAL	K Seitei
			Nguni Languages	M Msweli
		J Kekana S/S <b>(School visit)</b>	Mathematical literacy	G Ndaba
		SOMAFCO Bona Lesedi S/S <b>(On site SBA moderation)</b>	History	M Truter
		D H Peta S/S <b>(School visit)</b>	Physical Science	M Stephen
		D H Peta S/S <b>(School visit)</b>	Mathematics	M Bogoshi
		Dr W F Nkomo S/S <b>(School visit)</b>		

WEEK	DATE	SCHOOL	SUBJECT	SUBJECT ADVISOR
11	19 April 2016	Willowridge S/S (On site SBA moderation)	Afrikaans	I Reinecke
		Himalaya S/S (On site SBA moderation)	Accounting	C Kgatle
		Summat (On site SBA moderation)	CAT	M Brits
		Centauri (On site SBA moderation)	English HL	H Pillay
		Willowridge H/S (On site SBA moderation)	Design	C Delport
		Mamelodi S/S J Kekana S/S (On site SBA moderation)	History	M Truter
		Dr W F Nkomo S/S (School visit)	English FAL	K Seitei
		Mamelodi S/S (School visit)	Mathematics	P Simelane
		Rephafogile S/S (School visit)	Nguni Languages	M Msweli
		Rosina Sedibane (School visit)	Life Orientation	S Makweya
		Flavius Mareka S/S (School visit)	Physical Science	M Stephen
		Tsako Thabo S/S (School visit)	Business Studies	C Gernerd
		Dr W F Nkomo S/S (School visit)	Economics	M Nkwane
		Ladium S/S (On site SBA moderation)	Tourism	M Molepo
		Pretoria Secondary (On site SBA moderation)	Consumer Studies	A Weideman
		J Mahlangu S/S (School visit)	Mathematical literacy	G Ndaba
Bona Lesedi S/S (On site SBA moderation)	Sotho Languages	S Koshane		

		Tshwane Secondary (School visit)	Mathematics	M Bogoshi
		Sutherland S/S (School visit)		
		Gatang S/S (On site SBA moderation)	Life Sciences	R Kruger
		SOMAFCO (On site SBA moderation)	Geography	M Bornman

WEEK	DATE	SCHOOL	SUBJECT	SUBJECT ADVISOR
11	20 April 2016	Rostec Summat <b>(On site SBA moderation)</b>	Afrikaans	I Reinecke
		Olievenhoutbosch S/S Dansa <b>(On site SBA moderation)</b>	Accounting	C Kgatle
		Pretoria Secondary <b>(On site SBA moderation)</b>	English HL	H Pillay
		Vukani Mawethu S/S <b>(On site SBA moderation)</b>	Geography	M Bornman
		SEDCO <b>(Teacher to President Towers Room 7-55 @14:15)</b>		
		H/S Langenhoven <b>(On site SBA moderation)</b>	Visual Arts	C Delpont
		PTA Central S/S <b>(On site SBA moderation)</b>	History	M Truter
		Stanza Bopape S/S <b>(School visit)</b>	Nguni Languages	M Msweli
		Phateng THS <b>(School visit)</b>	Mathematics	P Simelane
		Tsako Thabo S/S <b>(School visit)</b>	Life Orientation	S Makweya
		Hofmeyr S/S <b>(School visit)</b>	Physical Science	M Stephen
		J Kekana S/S <b>(School visit)</b>	English FAL	K Seitei
		J Kekana S/S <b>(School visit)</b>	Business Studies	C Gernerd
		Tsako Thabo S/S <b>(School visit)</b>	Economics	M Nkwane
J Mahlangu S/S <b>(On site SBA moderation)</b>	Tourism	M Molepo		

		Willowridge S/S <b>(On site SBA moderation)</b>	Consumer Studies  Hospitality Studies	A Weideman
		Flavius Mareka S/S <b>(School visit)</b>	Mathematical literacy	G Ndaba
		Bokgoni THS <b>(School visit)</b>	Mathematics	M Bogoshi
		Mamelodi S/S <b>(On site SBA moderation)</b>  Meridian <b>(Teacher to President Towers Room 7-15 @14:15)</b>	Life Sciences	R Kruger

WEEK	DATE	SCHOOL	SUBJECT	SUBJECT ADVISOR
11	21 April 2016	Princefield Watersrand <b>(On site SBA moderation)</b>	Afrikaans	I Reinecke
		Mamelodi S/S Prosperitus S/S <b>(On site SBA moderation)</b>	Accounting	C Kgatle
		Steve Tshwete S/S <b>(On site SBA moderation)</b>	CAT	M Brits
		Bophelong <b>(On site SBA moderation)</b>	English HL	H Pillay
		Clapham H/S <b>(On site SBA moderation)</b>	Visual Arts	C Delpont
		Saulridge S/S <b>(On site SBA moderation)</b>	History	M Truter
		Flavius Mareka S/S <b>(School visit)</b>	English FAL	K Seitei
		Thuto Bohlale S/S <b>(School visit)</b>	Mathematics	P Simelane
		Edward Phatudi THS <b>(School visit)</b>	Nguni Languages	M Msweli
		Modiri THS <b>(School visit)</b>	Life Orientation	S Makweya
		Phateng THS <b>(School visit)</b>	Physical Science	M Stephen
		Lehlabile S/S <b>(School visit)</b>	Business Studies	C Gernerd
		Vukani Mawethu S/S <b>(School visit)</b>	Economics	M Nkwane
		Stanza Bopape S/S <b>(On site SBA moderation)</b>	Tourism	M Molepo
		Centauri <b>(On site SBA moderation)</b>	Consumer Studies	A Weideman
H/S Uitsig <b>(On site SBA moderation)</b>	Hospitality Studies	A Weideman		

	Dr W F Nkomo S/S <b>(School visit)</b>	Mathematical literacy	G Ndaba
	Hofmeyr S/S <b>(On site SBA moderation)</b>	Sotho Languages	S Koshane
	Edward Phatudi THS <b>(School visit)</b>	Mathematics	M Bogoshi
	Saulridge S/S <b>(School visit)</b>		
	Nellmapius S/S <b>(On site SBA moderation)</b>	Geography	M Bornman
	Amity Empro <b>(Teacher to President Towers Room 7-55 @14:15)</b>		
	Nellmapius S/S <b>(On site SBA moderation)</b>	Life Sciences	R Kruger
	Pretoria Institute of learning <b>(Teacher to President Towers Room 7-15 @14:15)</b>		

**MODERATION MODEL 2: GRADE 10 & 11 2016**

**MODERATION FOR MATHEMATICAL LITERACY PHASE 1 SBA PLAN FOR SUPPORT GROUPS**

Date of moderation & Time	Venue	Schools in the Support group	Support Group Leader
06 April 2016 at 14:30	H/S FH Odendaal	Cornerstone College, Hoërskool F H Odendaal, Prosperitus Secondary School, Hoërskool Silverton, Sonitus Skool, Transvalia Skool, Meridian College, Mount Edmund Christian Brothers College, Eersterust Secondary School,	De La Rouvier
07 April 2016 at 14:30	H/S Garsfontein	Pretoria Boys High School, Pretoria Hospital School, Afrikaanse Hoër Meisieskool, Afrikaanse Hoër Seunskool, Pretoria High School for Girls, The Glen High School, Tuks Sport School, Hoërskool Die Wilgers, Hoërskool Garsfontein, Hoërskool Menlopark, Future School, Pro Arte Alphen Park High School, Nuwe Hoop Skool, Willow Ridge High School, Duo Edu Onafhanklike skool Tomorrow People School	Alexa
11 April 2016 at 14:30	Loreto Convent School	Elmar College, Loreto Convent, Ed-U-College, Pretoria Technical High School, Pretoria Secondary school, Pretoria Central High School, Dansa International College, Founders Community School, Greenwood College, Pretoria Institute of Learning, Princefield Trust School, Summat College, Watersrand College, Tshwane College	Katy

			<p>DSDC</p> <p>Rivernorth College</p> <p>Queens Private School</p> <p>Rostec College</p> <p>Jintek Varsity college</p> <p>Santon College</p>		
12 April 2016 at 14:30	SOMAFCO		<p>Rephafogile, Bona Lesdi, Mahube Valley, SOMAFCO,</p> <p>,Lehlabile Secondary School, Gatang Secondary School,</p> <p>School, Bophelong Community School, Ribane Laka</p> <p>Nellmapius Sec, Lethabong sec, Secondary School</p>	Benton	
12 April 2016 at 14:30	Mamelodi Sec		<p>J Mahlangu, J Kekana, Vukani Mawethu, Mamelodi Sec,</p> <p>Viakfontein, Tsako Thabo, Lompec</p> <p>Secondary, Stanza, Phateng</p>	Manamela	
13 April 2016 at 14:30	Sutherland High School		<p>Hoërskool Centurion, Hoërskool Eldoraigne, Hoërskool</p> <p>Uitsig, Hoërskool Waterkloof, Raslouw Academy,</p> <p>Hoërskool Zwartkop, Sutherland High School</p> <p>Lytelton Manor High School, The Way Christian School,</p> <p>Carpe Diem Academy, Centauri College, Steve Tshwete,</p> <p>Olievenhout, Seshegong, Abbots College</p>	Nkosi	
14 April 2016 at 14:30	Laudium Sec		<p>Al-Asr Learning Institute, Al Ghazzali College, Amity</p> <p>International College, Pretoria Muslim Trust Sunni,</p> <p>Central Islamic School, Tshwane Muslim School,</p> <p>Transoranje Skool vir die dowe, Rosina,</p> <p>Himalaya, Laudium Sec, Voortrekker</p>	Penny	
18 April 2016 at 14:30	Saulridge S/S		<p>Hofmeyr Secondary school, Edward Phatudi Secondary</p> <p>school and</p> <p>Holy Trinity Secondary school,</p> <p>DH Peta Secondary school</p> <p>Dr. WF Nkomo Secondary school</p> <p>Saulridge Secondary school</p> <p>Pheindaba Secondary school</p> <p>Flavius Mareka Secondary school</p>	Rambau	

Documents that should be submitted in **Mathematical literacy**:

- Teacher file - a cover page with complete details
- Dated Annual Teaching Plan for term
- Evidence of school moderation for tasks
- Formal working mark-sheets
- Marking tools & memorandum
- Task of 3 learners (chosen from good, average, poor) files

**MODERATION MODEL 3 FOR MATHEMATICS SELECTED SUPPORT GROUPS**

<b>DATE OF MODERATION &amp; TIME</b>	<b>VENUE</b>	<b>SELECTED SCHOOLS IN THE SUPPORT GROUP</b>	<b>SUPPORT GROUP LEADER</b>
07 April at 14:30	Pretoria Secondary school	Pretoria secondary; Pretoria Central ; Tshwane secondary; Voortrekkerhoogte; Greenwood College; Tshwane College; Jintek Varsity College; Watersrand S/S; Summat Institute; Princefield Trust School; Rivernorth Commercial ; Rostec Technical College ; Sandton Technical College; Sedco College; Pretoria Institute Of Learning; Science Academy; Founders Community; Princess Park; Queens Private.	Mr Mahlangu
12 April at 14:30	Phelindaba Secondary school	Edward Phatudi Secondary ; Phelindaba Secondary School; Saulridge Secondary; Flavius Mareka S/S; Dr WF Nkomo S/S; David Helen Peta Secondary ; Bokgoni Technical ; Hofmeyr S/S; Holy Trinity Ind. H/S	Mr Dube TT
14 April at 14:30	Rosina Sedibane	Al Ghazali Ind. School; Amity Inter. (Pretoria Hindu School); Al-Asr Educational Institute S/S; Laudium S/S ; Central Islamic School; Pmt Sunni; Pretoria Muslim School; Rosina Sedibane Modiba School; Himalaya S/S	
19 April at 14:30	Sutherland High	Steve Tshwete ; Seshegong secondary ; Olievenhoutbosch secondary; Raslouw Academy; Ed-U-College; Empro Academy, Abotts College; Centauri Learning Centre; Cresta College;	Mrs De Kock

7/04/2016	Vlakfontein	Rephafogile Secondary, Bona Lesedi Secondary, Mahube Valley Secondary, Thuto Bohale Secondary, Tsako Thabo Secondary, Somafo Secondary, Nellmapius Secondary, Jaffa Mahlangu Secondary, Modiri Technical Secondary, Lompec Secondary, Vukani Mawethu Secondary, Mamelodi Secondary, J Kekana Secondary, Vlakfontein Secondary	Mr Muhanyi and Mr Tameh
11/04/2016	Hoerskool Waterkloof	Hoerskool Waterkloof, Carpe Diem, The Glen, Hoerskool Garsfontein, Pro Arte Alphen Park, Tukssport High, Duo Edu Senior Onath	
12/04/2016	Pretoria Girls High School	Hoerskool Die Wilgers, Hoerskool Menlopark, Tomorrow'S People Ind, Pretoria Girls High School, Pretoria Technical High School	
14/04/2016	Prosperitus Secondary	Sonitus, Transvalia, Hoerskool FH Ondendaal, Hoerskool Silverton, Cornerstone College, Meridian College, Prosperitus Secondary, Eersterust Secondary.	

Documents that should be submitted in **MATHEMATICS**:

- Educator file- a cover page with complete details
- Learner files with evidence of completed tasks.
- Dated and signed Annual Teaching Plan
- Formal working marksheets indicating raw marks and weightings as per CAPS.
- Question papers and marking tools
- Evidence of pre and post moderation at school/ district level
- Statistical analysis for test only per class and per grade

**PHYSICAL SCIENCE PHYSICAL TERM 02 MODEL 3**

**Peer Moderation will take place at the venue and teachers will leave with their files afterwards**

DATE OF MODERATION	TIME	VENUE	SCHOOLS IN THE SUPPORT GROUP	SUPPORT GROUP LEADER
07 APRIL 2016	14:30	PRETORIA SECONDARY SCHOOL	PRINCEFIELD TRUST SCHOOL;WATERSRAND SCHOOL;GREENWOOD COLLEGE; SUMMAT INSTITUTE TSHWANE TSHWANE COLLEGE; ROSTEC; RIVERNORTH; SANDTON; JINTEC;TITF;SEDCO;FOUNDERS COMMUNITY SCHOOL;QUEENS PRINCESS PARK; PRETORIA INSTITUTE OF LEARNING DANSA; EDU COLLEGE;TSHWANE SECONDARY SCHOO;PRETORIA CENTRAL	MR. PHAHLANE
11 APRIL 2016	14:30	VLAKFONTEIN	MODIRI TECHNICAL SCHOOL; LOMPEC SECONDARY SCHOOL;VLAKFONTEIN SECONDARY SCHOOL; J KEKANA SECONDARY SCHOOL; J MAHLANGU; TSAKO THABO SECONDARY SCHOOL; BOPHELONG; MAMELODI SECONDARY SCHOOL;VUKANI MAWETHU; EERSTERUST; PROSPERITUS; MERIDIAN	MR. KUREYA
12 APRIL 2016	14:30	LEHLABILE	GATANG SECONDARY SCHOOL; SOLOMON MAHLANGU FREEDOM SCHOOL BONA LESEDI SEC SCHOOL; STANZA BOPAPE SECONDARY SCHOOL; REPHAFOGILE SECONDARY SCHOOL; NELLMAPIUS SEC SCHOOL; THUTO BOTLHALE; MAHUBE VALLEY/KHUTHALANI; LEHLABILE SECONDARY SCHOOL; PHATENG	MS. MOSIUOA

13 APRIL 2016	14:30	EDWARD PHATUDI	DAVID HELLEN PETA SECONDARY SCHOOL HOLY TRINITY SECONDARY CATHOLIC SCHOOL DR WF NKOMO SECONDARY SCHOOL SAULRIDGE SECONDARY SCHOOL; HOFMEYR SECONDARY SCHOOL; FLAVIUS MAREKA SECONDARY SCHOOL; PHELINDABA SECONDARY SCHOOL BOKGONI TECHNICAL SECONDARY SCHOOL; EDWARD PHATUDI SECONDARY SCHOOL; OLIEVENHOUTBOSCH SECONDARY, SESHEGONG, STEVE TSHWETE PRETORIA HIGH SCHOOL FOR GIRLS; LORETO CONVENT SCHOOL; FUTURE SCHOOL; TUKSSPORT HIGH SCHOOL; ELMAR COLLEGE PRETORIA TECHNICAL HIGH SCHOOL AFRIKAANSE HOER SEUNSKOOL; PRETORIA BOYS HIGH; CBC; H/S SILVERTON; H/S FH ODENDAAL; H/S MEISIE; H/S SEUNS; FUTURE SCHOOLS; CORNERSTONE	MR HLUNGWANE AND MS LANGA
14 APRIL 2016	14:30	PRETORIA HIGH SCHOOL FOR GIRLS		MS. VAN TONDER
18 APRIL 2016	14:30	THE GLEN	WILLOWRIDGE HIGH SCHOOL; PRO ARTE ALPHEN PARK; HOERSKOOL DIE WILGERS CARPE DIEM ACADEMY; EMPRO COLLEGE; TOMMOROW PEOPLE SCHOOL; H/S MENLOPARK; H/S GARSFONTEIN; THE GLEN	MS HARRIS
19 APRIL 2016	14:30	ROSINA SEDIBANE	TSHWANE MUSLIM SCHOOL; AL-ASR EDUCATIONAL INSTITUTE; PRETORIA MUSLIM TRUST SUNNI SCHOOL; AL GHAZALI; AMITY INTERNATIONAL COLLEGE; HIMALAYA	MR. MOHLAMONNYANE

20 APRIL 2016	14:30	SUTHERLAND	<p>SECONDARY SCHOOL  CENTRAL ISLAMIC SCHOOL; ROSINA  SEDIBANE; LAUDIUM SECONDARY  H/CENTURION; H/S VOORTREKKERHOOGTE;  H/S UITSIG; H/S ZWARTKOP; H/S  ELDORAIGNE; LYTTELTON MANOR;  SUTHERLAND HIGH; THE WAY; CENTAURI;  CRESTA; RASLOUW ACADEMY; ABBOTS  CENTURION</p> <p>MS WOODS</p>

### MODERATION MODEL 3 FOR LIFE ORIENTATION

**Each grade must be represented**

Date of moderation & Time	Venue	Schools in the Support group	Support Group Leader
11 April 2016 Time 14:30	Lemoshanang Teacher Center	Bokoni THS, D H Peta S/S, Dr W F Nkomo S/S, Hofmeyr S/S, Holy Trinity Catholic School Edward Phatudi S/S, Pheindaba S/S, Saulridge S/S, Steve Tshwete S/S, Flavius Mareka S/S Seshegong S/S, Olievenhoutbosch S/S, Al-Asr Learning Institute, Al Ghazzali College, Laudium S/S, Amity International School, Himalaya S/S, Pretoria Muslim Trust Sunni, Central Islamic School, Rosina Sedibane Modiba Sports School, Tshwane Muslim School, Transoranje Skool vir die dowes	
12 April 2016 Time: 14:30	Afrikaanse Hoër Seunskool	Elmar College, Loreto Convent, Ed-U-College, Pretoria Boys High School, Pretoria Hospital School, Afrikaanse Hoër Meisieskool, Afrikaanse Hoër Seunskool, Pretoria High School for Girls, Pretoria Technical High School, Pretoria Secondary school, Pretoria Central High School and Dansa International College	
14 April 2016 Time: 14:30	Sutherland High School	Hoërskool Centurion, Hoërskool Eldoraigne, Hoërskool Uitsig Hoërskool Voortekkerhoogte, Hoërskool Waterkloof, Raslouw Academy, Hoërskool Zwartkop, Sutherland High School, Empro College Lyttelton Manor High School, The Way Christian School, Carpe Diem Academy, Centauri College and Abbots College	

<p>18 April 2016 Time: 14:30</p>	<p>Prosperitus S/S</p>	<p>The Glen High School, Tuks Sport School, Hoërskool Die Wilgers, Hoërskool Garsfontein, Hoërskool Menlopark, Future School, Pro Arte Alphen Park High School, Nuwe Hoop Skool, Willow Ridge High School, Duo Edu Onafhanklike skool, Tomorrow People School Cornerstone College, Hoërskool F H Odendaal, Prosperitus Secondary School, Hoërskool Silverton, Sonitus Skool, Transvalia Skool, Meridian College, Mount Edmund Christian Brothers College, Eersterust Secondary School,</p>	
<p>19 April 2016 Time: 14:30</p>	<p>Mamelodi T/C</p>	<p>Bona Lesedi S/S, Gatang S/S, Mahube Valley S/S, Stanza Bopape S/S Ribane Laka S/S, Solomon Mahlangu S/S, Phateng S/S, Lehlabile S/S Rephafogile S/S, Tsako Thabo S/S, J Kekana S/S, Jafta Mahlangu S/S, Lompec College, Modiri S/S, Vlaktfontein S/S, Vukani Mawethu S/S, Nellmapius S/S, Mamelodi S/S, Thuto Bohlele S/S, Bophelong</p>	
<p>21 April 2016</p>	<p>President Towers</p>	<p>Founders Community School, Greenwood College, Pretoria Institute of Learning, Princefield Trust School, Summat College, Watersrand College, Tshwane College DSDC college, Rivernorth College, Queens Private School, Rostec College, Jintek College, Sandton College</p>	

Documents that should be submitted in **Life Orientation**:

- Teacher file - a cover page with complete details of the school
- Dated Annual Teaching Plan for term 1 only (**Not lesson plan**)
- Evidence of school moderation for term 1 tasks (pre moderation, moderation and post moderation tools)
- Evidence of PET face moderation

- Formal working marksheets
- PET working marksheets
- Marking tools & memorandum
- PET instructions including the activity to be assessed for term 1 activities
- Score sheets used to assess the PET activity
- 3 samples of learners' term 1 work (chosen from good, average, poor) put together in a plastic pocket
- Task 1, Written Task (all 3 activities dates and totals per activity should be clearly indicated then bound together with a cover page that shows the learner's information and a final total of the task on the cover page)
- PET of 3 learners attached to written task instructions page (**NOT lesson preparation**) and learners' accumulated marks for PET for term 1
- **NO** learner files – please do not deviate
- A green pen

**MODERATION MODEL 4 FOR ENGLISH FAL SELECTED SUPPORT GROUPS**

Date of Submission	Date of Collection	Venue	Schools in the Support group	Support Group Leader
7 April 2016	11 April 2016	Edward Phatudi Phelindaba Secondary	Bokgoni Technical High school , D H Peta Secondary, Hofmeyr Secondary ,Holy Trinity Phelindaba Secondary ,Sauridge , Dr W F Nkomo, Flavius Mareka High School, Edward Phatudi	Grade11:Ernest Lekgothoane Grade 10:TC Tshabalala
7 April 2016	11 April 2016	H/S Menlopark H/S Menlopark	Afrikaanse Hoer Meisieskool Afrikaanse Hoer Seunskool, Carpe Diem H/S Die Wilgers, H/S Menlopark PTA Hospital, Duo Edu, Future School H/S Centurion	Grade11: Anouk de Klerk Grade 10: Lauren Schulze-Hulbe
7 April 2016	11 April 2016	Tsako Thabo Mamelodi Secondary	J .Kekana, Lompec Modiri THS Viakfontein ,Vukani Mawethu Tsako Thabo, Mamelodi Sec Tshwane College, Lehlabile Prosperitus	Grade11: M H Kgasago Grade 10: Sina Pitso
7 April 2016	11 April 2016	Bona Lesedi Gatang	Bona Lesedi, Gatang, Nellmapius Ribane Laka, SOMAFCO ,Rephafogile Stanza Bopape, Phateng ,Jafta Mahlangu, Mahube Valley	Grade11:Alex Ntsoane Grade 10 :Nomvula Khumalo

7 April 2016	11 April 2016	FH Odendaal	Cornerstone, FH Odendaal, H/S Silverton, Sonitus Transvalia, Eersterust, Rostec, Trans-Oranje	Grade10: R Johnson
7 April 2016	11 April 2016		H/S Waterkloof, H/S Eldoraigne, H/S Uitsig, Nuwe Hoop, Steve Tshwete, Seshegong, Olievenhoutbosch, H/S Zwartkop H/S Garfontein, Empro	Grade11: C Cilliers Grade 10: Duvenhage L
7 April 2016	11 April 2016	D H Peta Dr. W F Nkomo	*Watersrand,*Summat *Ed-U-Col, Founders,*Princefield *Greenwood,* *DSDC *Sandton ,Dansa, PTA Institute	Grade11:Lesiba Sekalo Grade10: Lorraine Mabogoane:

Documents that should be submitted in English FAL:

- Teacher file - a cover page with complete details
- Dated Program of Assessment Plan.
- Evidence of school moderation for term 1 tasks
- A DVD/CD of electronic formal working mark sheets
- 2 hard copies of the electronic working mark sheets for term 1 with evidence of term 1 moderation
- Tasks 1-4 and Marking rubrics & memorandum
- Tasks 1-4 of 3 learners (chosen from good, average, poor) placed in learner files

**NB: Please use the electronic mark sheets supplied by the district.**

**Note to support group leaders: Central moderation will take place on the 9<sup>th</sup> April 2016 venue PTHS: 8:30**

**TOURISM MODERATION MODEL THROUGH SUPPORT GROUPS- 2016 TERM 1 TASKS**

DATE OF MODERATION	TIME	VENUE	SCHOOLS IN THE SUPPORT GROUP	SUPPORT GROUP LEADER
07 APRIL 2016	14:30	PHELINDABA S/S	<ul style="list-style-type: none"> <li>• DH Peta S/S</li> <li>• Flavius Mareka S/S</li> <li>• Himalaya S/S</li> <li>• Laudium</li> <li>• Phelindaba</li> <li>• Dr WF Nkomo</li> <li>• Edward Phatudi S/S</li> <li>• Rosina Sedibane Sport School</li> <li>• Holy Trinity</li> </ul>	Prudence Maloka
08 APRIL 2016	14:30	QUEENS PRIVATE SCHOOL	<ul style="list-style-type: none"> <li>• Dansa International College</li> <li>• Ed-U-College</li> <li>• Founders College</li> <li>• Greenwood College</li> <li>• Jintek Varsity College</li> <li>• Princess Park</li> <li>• PTA Institute of Learning</li> <li>• Rivernorth</li> <li>• Rosetek</li> <li>• Science Academy</li> <li>• TITF</li> <li>• Tshwane College</li> <li>• Tshwane Secondary</li> <li>• Waterstrand</li> </ul>	Ms Madzokere

11 APRIL 2016	14:30	H/S CENTURION	<ul style="list-style-type: none"> <li>• H/S Centurion</li> <li>• H/S Eldoraigne</li> <li>• Sutherland H/S</li> <li>• H/S Zwartkop</li> <li>• Empro Academy</li> <li>• Raslouw Academy</li> <li>• Seshegong</li> <li>• H/S Uitsig</li> <li>• Edu Clinic</li> <li>• Centuari</li> <li>• Abbots Centurion</li> <li>• Elmar College</li> </ul>	Elise Cousins
12 APRIL 2016	14:30	NUWE HOOP SKOOL	<ul style="list-style-type: none"> <li>• H/S Menlopark</li> <li>• H/S Waterkloof</li> <li>• Carpe'Diem</li> <li>• H/S Garsfontein</li> <li>• Duo Edu</li> <li>• The Glen H/S</li> <li>• TuksSport</li> <li>• Nuwe Hoop Skool</li> <li>• Tomorrow's People</li> <li>• Hospital School Pretoria</li> </ul>	Melani

13 APRIL 2016	14:30	H/S FH ODENDAAL	<ul style="list-style-type: none"> <li>• H/S Silverton</li> <li>• Transvalia</li> <li>• Sonitus</li> <li>• Cornerstone College</li> <li>• H/S Die Wilgers</li> <li>• Willowridge H/S</li> <li>• Meridian College</li> <li>• H/S FH Odendaal</li> </ul>	Linda Brummer
14 APRIL 2016	14:30	VUKANI MAWETHU S/S	<ul style="list-style-type: none"> <li>• Jafta Mahiangu</li> <li>• Gatang</li> <li>• J Kekana S/S</li> <li>• Bona Lesedi</li> <li>• Vukani Mawethu</li> <li>• Mamelodi</li> <li>• Vlakfontein S/S (only gr 10)</li> <li>• Tsako Thabo S/S</li> <li>• Bophelong</li> <li>• Lompec College</li> <li>• SOMAFCO</li> <li>• Stanza Bopape</li> <li>• Lehlabile</li> <li>• Ribane Laka S/S</li> <li>• Mahube Valley S/S</li> <li>• Rephafogile S/S</li> <li>• Nellmapius S/S</li> <li>• Thuto Bohlele S/S</li> </ul>	Mamabolo MV

(ALL SCHOOLS SHOULD ATTEND EVEN IF IT IS OMITTED ABOVE)

**MODERATION MODEL 2: GRADE 10 & 11 2016**

**MODERATION FOR ENGLISH HOME LANGUAGE PHASE 1 SBA MODERATION**

<b>Date of moderation &amp; Time</b>	<b>Venue</b>	<b>Schools in the group</b>
06 April 2016 at 14:30	H/S Silverton	<ol style="list-style-type: none"> <li>1. Prosperitus</li> <li>2. CBC</li> <li>3. H/S Silverton</li> <li>4. Star College</li> <li>5. Lompec</li> <li>6. F H Odendaal</li> <li>7. Willowrigde</li> <li>8. Sonitus</li> <li>9. Transvalia</li> <li>10. Cornerstone</li> <li>11. Meridian</li> <li>12. Abbott's College</li> </ol>
07 April 2016 at 14:30	PTA Technical High	<ol style="list-style-type: none"> <li>1. Ed-U-Col</li> <li>2. Greenwood</li> <li>3. Elmar</li> <li>4. Loreto Convent</li> <li>5. Dansa</li> <li>6. Tshwane Sec</li> <li>7. PTHS</li> <li>8. PHBH</li> <li>9. PHSG</li> <li>10. Holy Trinity</li> </ol>

12 April 2016 at 14:30	AHS	<ol style="list-style-type: none"> <li>1. Carpe Diem</li> <li>2. The Glen</li> <li>3. Tukssport</li> <li>4. Menlopark</li> <li>5. Pro Arte</li> <li>6. New Hope</li> <li>7. AHM</li> <li>8. AHS</li> </ol>
13 April 2016 at 14:30	Sutherland High	<ol style="list-style-type: none"> <li>1. Sutherland</li> <li>2. H/S Uitsig</li> <li>3. Voortrekkerhoogte</li> <li>4. H/S Zwartkop</li> <li>5. H/S Waterkloof</li> <li>6. The Way</li> <li>7. Lyttelton Manor</li> <li>8. Raslouw</li> <li>9. Cresta</li> <li>10. Empro</li> <li>11. Laudium Sec</li> <li>12. Himalaya Sec</li> <li>13. PTA Sunni</li> <li>14. Al Asr</li> <li>15. Al Ghazalli</li> <li>16. Amity</li> <li>17. Tshwane Muslim</li> <li>18. Central Islamic</li> </ol>

**Please take note of the following:**

- **If your school is not on the list or for any enquiries, please contact Mrs Pillay: 0833754201.**
- **Schools with more than 2 educators teaching the same grade must select the 2 educators who require development.**
- **Documents that should be submitted:**
  - ❖ **Teacher file - a cover page with complete details**
  - ❖ **Dated Annual Teaching Plan for term**
  - ❖ **Evidence of school moderation for tasks**
  - ❖ **Formal working mark-sheets**
  - ❖ **Marking tools & memorandum**
  - ❖ **Task of 3 learner files (chosen from good, average, poor)**